

Safety and Conduct

IMPORTANT

PLEASE MAKE THE FOLLOWING INFORMATION AVAILABLE TO ALL PRESENT
BEFORE PROCEEDINGS COMMENCE

In the event of a fire please leave the premises as quickly as possible and assemble in the car park

CONTACT THE FIRE BRIGADE ON 999

The fire exits as shown on the plan below are:-

- Two exits at the side doors in the large hall
- One exit at the main entrance
- One exit in the toilet corridor at the back of the hall – (point out where the toilets and baby changing facilities are)
- Two exits in the main kitchen
- One exit on each side of the stage (small hall)
- One exit in both meeting rooms

Please be aware that:

- these are **No Smoking** premises
- naked flames are not permitted
- First Aid boxes are to be found in the kitchens.
- An accident book is in the large kitchen with the first aid box.

Please respect neighbours when leaving by not slamming car doors or behaving in a rowdy manner.

Our floors are designed for multiple purposes and stiletto heels can cause serious damage. Stiletto heels may only be worn with the heel protectors available in the foyer.

[See detailed floor plan overleaf/supplied showing]

Emergency Exits and Fire Extinguishers